

S.NO: 22N1- UCS

Course Code: XVGA

A.D.M.COLLEGE FOR WOMEN, NAGAPATTINAM

(AUTONOMOUS)

B.Voc (Software) Degree Examination

I Semester – November – 2022

GCC I – BASIC COMPUTER SKILLS

Time: 3 hours

Maximum Marks: 75

Section –A

10X2=20

Answer ALL the Questions

1. Write the characteristics of a Computer.
2. Define Assembly Languages.
3. How to create a new document in word?
4. Write about views in powerpoint.
5. Define Variables.
6. What are various Data types used in C?
7. Define Strings.
8. What is meant by an Array?
9. Define Pre-Processor.
10. What is meant by Macro substitution.

Section -B

5X5=25

Answer **ALL** the Questions

11. a) Describe the various components of computer in detail.

(or)

b) What are the various types of Input devices? Explain with example.

12. a) Analyse how working with tables in ms-word?

(or)

b) Describe how to work with slides in ms-powerpoint.

13. a) Explain about the formatted input functions used in C.

(or)

b) What are the types of IF statements used in C? Explain with examples.

14. a) Explain the various types of Arrays with examples.

(or)

b) What is Recursion? Describe with examples.

15. a) Write short note on : Unions.

(or)

b) Elaborate pointers to functions.

Section -C

3 X 10 = 30

Answer any **THREE** Questions

16. Briefly discuss about various auxiliary storage devices used in a computers.
17. How to calculate formulae using Excel? Explain with examples.
18. Describe about the various decision making and looping statements in C.
19. What are the types of string-handling functions in C? Explain with example.
20. Discuss about the input/output operations on files in C.

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